

## Fair Dates August 22 – September 2, 2019



### APPLICATIONS ARE NOW BEING ACCEPTED FOR 2019 EVERGREEN STATE FAIR MAKERS MARKET

**DEADLINE: OPEN UNTIL FILLED**

Thank you for your interest in participating in the 2019 Evergreen State Fair. Please note, submitting an Application does not guarantee acceptance or grant space at the 2019 Fair. Applications that are not legible will be rejected. All information on the Application must be complete.

Only vendors selling original and handmade crafts and artisan products will be considered for the “Makers Market” section of the Fair’s overall vendors. “Original and handmade” means created and handcrafted by the vendor themselves or by the vendor’s business. Tools and equipment used to produce the products must require skill, and/or manipulation to create.

Vendors at the Evergreen State Fair will be scheduled for vending between 10am-10pm. See application below for details.

The County reserves the right to reject any application whose focus or nature is not based on “Family Values” or “Family Friendly” and suitable to the Fair’s primary audience of “Family and Youth”. Fair management maintains the right to immediately prohibit the sale or distribution of any product or service it deems hazardous, offensive, unsafe, or a nuisance to the public.

#### INSTRUCTIONS FOR COMPLETING THE APPLICATION

#### **Applications without supporting Company and Product information will not be considered or returned.**

1. Applications are not an offer, acceptance, or guarantee of space.
2. Answer questions completely and legibly.
3. Check the appropriate box if being submitted on behalf of a company or as an individual (if a company, the contract follows the company; if an individual, the contract follows the individual).
4. **PRODUCTS:** List in detail those products being requested to sell / display / promote / give away - be specific. If a contract is issued, it will be based on this list only. EXCEPTION: The Evergreen State Fair reserves the right to select the items a company is allowed to sell – all products listed on the application may not be approved. Only approved items will be listed on the contract.
5. **SUPPORTING DOCUMENTATION:**
  - a) Website, brochures, handouts, flyers, photos, etc., that describe the products (these will not be returned).
  - b) A recent photo of your last display and materials is required (photo will not be returned).
  - c) NOTE: Counterfeit Merchandise is illegal and strictly forbidden, including logos, etc., that may be identical to or substantially indistinguishable from registered trademarks.
6. The Fair reserves the right to dictate booth display and set up which, in its sole opinion, it deems appropriate.
7. Booth location will be determined by the Fair; however, please note on application if there is a preference. Assigned locations are subject to change year by year, at Fair’s discretion.
8. Sign the application where indicated (unsigned applications will be treated as incomplete).
9. **SHORT NOTICE AVAILABILITY** - Be sure to indicate on the application if you would be available on a last minute short notice basis. Cancellations prior to opening day do occur.

10. **IF ACCEPTED:**

- a) A Washington State Unified Business Identifier (UBI) Number will be required prior to the Fair.
- b) \$1,000,000 general liability with Snohomish County listed as 'additional insured' plus an "Additional Insured Endorsement Page" will be required.
- c) Agreement to promote your presence at the Evergreen State Fair on your website and/or social media channels.

11. **RE-APPLYING** - Applications are accepted for the 2019 Fair only and are not held over to the next year. If you are not accepted for 2019 but wish to be considered for 2020, you must reapply after January 1, 2020.

<b>2019 Handmade Market Booth Space Rates</b>
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**All Spaces are in a covered area with overhead lighting and limited electrical access.**

**All booths spaces are on asphalt flooring. WIFI will be provided.**

*All vehicles must be off the Fairgrounds by 9am daily. No Vehicles allowed back on the Fairgrounds until after 10pm daily (8pm on Labor Day).*

*For 2019 we are offering introductory rates which are listed below:*

**ENTIRE 12 Days of the FAIR 10x10 booth space: \$600**

*Vending 10am-10pm –Set up complete in morning by 9:30am. All vehicles must be off the Fairgrounds by 9am.*

*2018 Total Fair Attendance: 347,850*

**BLOCK 1: Weekend Thursday Aug. 22-Sunday Aug. 25<sup>th</sup> 10x10 booth space: \$250**

*Vending 10am-10pm –Set up must be complete by 9:30am. All vehicles must be off the Fairgrounds by 9am. Load out Sunday night August 25<sup>th</sup>.*

*2018 Fair Attendance Block 1 days: 101,582*

**BLOCK 2: Weekdays Monday Aug. 26<sup>th</sup>- Thursday Aug. 29<sup>th</sup> 10x10 booth space: \$200**

*Vending 10am-10pm –Set up Monday morning 6am-9:30am. All vehicles must be off the Fairgrounds by 9am. Load out Thursday night August 29<sup>th</sup>.*

*2018 Fair Attendance Block 2 days: 96,876*

**BLOCK 3: Second Weekend Friday Aug. 30<sup>st</sup>- Monday Sept. 2<sup>nd</sup> 10x10 Booth Space \$300**

*Vending 10am-10pm (Friday-Sunday) –Fair closes at 7pm on Labor Day (Sep 2). Set up Friday morning 6am-9:30am. All vehicles must be off the Fairgrounds by 9am. Load out Sunday night September 3<sup>rd</sup>.*

*2018 Fair Attendance Block 3 days: 149,392*

Booth fee is to be paid in full with the executed contract.

**\*The Fair is not responsible for merchandise or equipment security. The Fair officially closes at 10pm daily (7pm on Labor Day).\***

**\*\*Insurance is required and is available for purchase through the County for \$100.\*\***

**Items to Consider Before Applying**

1. Number of years you have been submitting applications are not a consideration.
2. Washington State residency is not required.
3. Contracts are issued for the 2019 Fair only and do not guarantee participation in any other future fairs.
4. Booth space are to be staffed from 9:45 a.m. to 10:00 p.m. The Fair is not responsible for merchandise or equipment security.
5. Ensure you have enough stock available for entire fair or the block of time you choose in this application and are contracted for.
6. Only products listed on the contract may be sold, displayed or advertised – indicate priority items and secondary items.
7. Sharing of space; displaying, advertising or selling other company products or services; and apportioning must be pre-approved.
8. Equipment needs are your responsibility and at your expense - Fair does not provide any equipment.
9. A limited amount of admission and parking passes are provided with contract. Additional passes are at your expense.
10. RV parking is available for a fee on a first come first serve basis. RV reservation information will be included with the contract material if you are accepted.
11. Except competition animals, trained assistance dogs, and police dogs in the performance of their duty, no other pets or animals are allowed on-site.

**Selection will be based on the following criteria:**

- a) Crafters/Artisans selling quality, original handcrafted items.
- b) Number of years you have been a vendor and/or selling to the public.
- c) Current website and social media presence.
- d) Sponsors receive first priority in allocation of spaces.
- e) Quality products that present no liability to us.
- f) Amount of inventory available to sell.
- g) Diversity of goods sold amongst over all vendor section in the “Makers Market”.

**When are applicants notified?** – The process ongoing through July 1st. Notifications will be Emailed as soon as determinations are made regarding each application. Follow up phone calls may apply.

**DEADLINE: July 1, 2019**



**MAKERS MARKET  
2019 FAIR SPACE APPLICATION**  
Fair Dates: **August 22 – September 2, 2019**

Commercial Exhibits & Concessions Dept  
14405 – 179<sup>th</sup> Ave SE, Monroe, WA 98272  
[www.evergreenfair.org](http://www.evergreenfair.org)

**Email Completed Application to:**  
[emily.druschba@snoco.org](mailto:emily.druschba@snoco.org)

**DO NOT SEND MONEY WITH APPLICATION**

This is an application for consideration only  
If application is accepted Flat fee will be due at contract signing.

**PRINT CLEARLY OR TYPE**

Eligible or incomplete applications will be rejected

**QUESTIONS? ASK:**

[emily.druschba@snoco.org](mailto:emily.druschba@snoco.org)  
(425)388-6624

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**SECTION 1 – Applicant Information (Complete all information)**

(Check one)  Corporation  LLC  Partnership  Sole Proprietor  Individual  Other  
(explain)

**(1) APPLYING FOR ONE OF THE FOLLOWING CONSIDERATIONS:**

- Entire 12 days of Fair 8/22-9/2
- Block 1: 8/22-8/25
- Block 2: 8/26-8/29
- Block 3: 8/30-9/2
- 6x6 Booth Space
- 10x10 Booth Space

**(1) FAIR ASSOCIATION MEMBER** – Priority consideration may be given if a member of one of the following Fair Associations? (check all applicable ones):

- Washington State Fair Association (WSFA)
- International Association of Fairs & Expositions (IAFE)
- National Independent Concessionaires Association (NICA)

a) **COMPANY OR BUSINESS NAME AS IT APPEARS ON YOUR "INSURANCE POLICY" (also list AKA names):**

\_\_\_\_\_

**WASHINGTON STATE UNIFIED BUSINESS IDENTIFIER (U.B.I.) NUMBER:** \_\_\_\_\_

(Required)

b) **Person Authorized to Sign Legal Paperwork:**

\_\_\_\_\_

c) **Mailing Address:** \_\_\_\_\_ **City** \_\_\_\_\_ **ST** \_\_\_\_\_ **Zip** \_\_\_\_\_

d) **E-mail Address (mandatory):** \_\_\_\_\_

e) **Telephone Number including Area Code:** (\_\_\_\_\_) \_\_\_\_\_

f) **Business Cell Telephone Number including Area Code:** (\_\_\_\_\_) \_\_\_\_\_

g) **Company Website:**

\_\_\_\_\_

h) **Social Media:**

\_\_\_\_\_



### Website/Social Media Presence and Posts

Tell us how and how many times you plan to post about your presence at the Evergreen State Fair on your website and/or social media platforms (ie: Facebook, Instagram, Twitter, etc.) with links back to EvergreenFair.org and/or @EvergreenStateFair on Facebook, @EvergreenFairGrounds on Instagram, @EvergreenFairWA on Twitter.

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### Section 4 - References

1) Have you or your company ever exhibited at the Evergreen State Fair?  Yes  No

If Yes, what year: \_\_\_\_\_ Under what name: \_\_\_\_\_

2) REFERENCES: If you or your company exhibited at any other Fair or similar event, please list:

<u>Event Name</u>	<u>Year</u>	<u>Contact/Phone</u>	<u>Under What Name Did You Exhibit</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

By signing this application, I hereby authorize the Evergreen State Fair to secure information concerning any of the above facts from the references listed. Unsigned applications will not be considered.

\_\_\_\_\_  
Applicant's Signature & Title

\_\_\_\_\_  
Date

Contact Emily Druschba for more information: [Emily.Druschba@snoco.org](mailto:Emily.Druschba@snoco.org) or (425)388-6624