

Snohomish County Evergreen State Fairgrounds
Fair Advisory Board Meeting Minutes
Tuesday, January 8, 2019 *AMENDED 02-12-19*

Attendance:	Tod Johnson, Chair	Excused
	Kathleen Wright, Vice Chair	Present
	Elaine Johannsen, Secretary	Present
	Vickie Andrew	Excused
	Marshia Armstrong	Present
	Bill Johnson	Present

Fair Staff: Hal Gausman, Fairgrounds Manager
Debbie Donk, Programs Specialist
Caryl Munn, Operations Supervisor
Tom Teigen, Parks and Recreation Director

Guests: Candi Burke, Eldon Bartelheimer, Whitney Van Hulle, Heidi Beazizo

Call To Order:

The regular meeting of the Evergreen State Fair Advisory Board was called to order at 7:00 PM by Kathleen Wright, Chair Pro Tem. Roll call was conducted.

Minutes:

MSP: The November 13th, 2018 minutes were not approved. Lack of quorum for approval.

Introduction of Guests:

Eldon Bartelheimer – Fair Advisory Board candidate
Candi Burke – Fair Advisory Board candidate
Whitney Van Hulle – Fair Foundation
Heidi Beazizo – Council Operations Legislative Analyst

Committee Reports:

1. Ambassadors- No Report
2. Recognition– Draft of Rules/Goals handed out, will vote on acceptance at next meeting.
3. Rodeo – Sound system going out for bid for horse arena. Rodeo RFP's due at end of January. Sutherland is confirmed for mutton busting and the drill team is confirmed.
4. Special Events- Meeting held tonight. Marshia Armstrong reported that we will be keeping the ice cream making contest – need more involvement to include mayors, etc. Water balloon contest time has changed to 12:15pm on August 27. Quarter in the haystack may move to a better location.
5. Large CIP Projects – Hal interviewed three architects and selected ARC Architects. Create advisory committee to present several ideas for signature building. This will be in phases and also needs to be sustainable.

Old Business:

1. Fair Board Vacancies – Waiting for final confirmation for Eldon and Candi. A press release will be sent out for District 2, 3, and 4 vacancies. When there are interested candidates, we would like them to attend the meetings so they see what happens.
2. Youth Market Sales – Whitney Van Hulle reported that the sales went really well this past fair. It was great to have the premiums funded by the state for the show.

New Business:

1. Capital Improvements – Hal Gausman discussed: new sound system for the indoor arena, community stage improvements, ADA improvements and roof repairs.
2. 2019 Fair Honoree – Please send any nominations to Hal by January 31st.
3. Harden Fairgrounds – DEM and Sheriff Departments will be training and educating superintendents at the Kickoff dinner in March. Want to have more people trained on how to handle an emergency situation. Bag checks will be implemented this year.

Other Business:

Staff Reports

1. Programs/Debbie Donk: Working on memorial for Jerry Smith during fair. Carl Gipson's 95th birthday party is January 12th. Entertainment applications due by end of February. Butler Amusements Carnival will be keeping pricing the same as last year. Festive committee is discussing lights in trees and along fence line. Two concerts have been confirmed.
2. Caryl Munn, Operations Supervisor: RV1 renovation, moving power panel behind 105 & 106 bunker. Adding septic and catch basins. February cleaning indoor arena, removing everything, painting and then put dirt back in. High Road's food concession contract is up and will be extended and added to the long term lease that ends 2026. Star's contract is extended to end of 2019. ATM bid was awarded to Northwest ATM, First Aid is signed, and the bid is out for decorator services.

Adjournment:

The meeting was adjourned at 8:40 PM.

Submitted by,
Elaine Johannsen
Fair Advisory Board Secretary